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Securities code: 9621
March 8, 2021

To Shareholders with Voting Rights:

Tetsumi Nakamura
President and Chief Executive Officer
CTI Engineering Co., Ltd.
21-1, Nihombashi-hamacho 3-chome,
Chuo-ku, Tokyo

NOTICE OF
THE 58TH ANNUAL GENERAL MEETING OF SHAREHOLDERS

We would like to express our appreciation for your continued support and patronage.

We are pleased to inform you that the 58th Annual General Meeting of Shareholders (the "Meeting") of CTI Engineering Co., Ltd. (the "Company") will be held for the purposes as described below.

To prevent the spread of COVID-19, we ask you to exercise your voting rights by all means in writing or via the internet in advance and refrain from attending the Meeting in person.

If you are exercising your voting rights in advance, please review the attached reference documents for the General Meeting of Shareholders and exercise your voting rights following the Guide to Exercising Voting Rights (pages 2 and 3 of the Japanese version) by 5:00 p.m. on Wednesday, March 24, 2021, Japan time.

1. **Date and Time:** Thursday, March 25, 2021 at 10:00 a.m. Japan time (Reception opens at 9:00 a.m.)

2. **Place:** Banquet Room Hikari no ma, 3F, Hotel Grand Arc Hanzomon located at 1-1, Hayabusa-cho, Chiyoda-ku, Tokyo, Japan

3. **Agenda of the Annual General Meeting of Shareholders:**

Matters to be reported:
1. Business Report, Consolidated Financial Statements for the Company's 58th Fiscal Year (January 1, 2020－December 31, 2020) and results of audits of Consolidated Financial Statements by Accounting Auditor and Board of Auditors
2. Non-consolidated Financial Statements for the Company's 58th Fiscal Year (January 1, 2020－December 31, 2020)

Proposals to be resolved:

Proposal 1: Appropriation of Surplus
Proposal 2: Election of One (1) Auditor
Proposal 3: Payment of Bonuses to Directors

- If you are attending the Meeting, please submit the enclosed Voting Rights Exercise Form at the reception desk.
- Should the Reference Documents for the General Meeting of Shareholders and Business Report, Consolidated Financial Statements, and Non-consolidated Financial Statements provided in this Notice of the Annual General Meeting of Shareholders require revisions, the revised versions will be posted on the Company's website (URL: http://www.ctie.co.jp/).

Please note that no souvenirs will be provided to shareholders who attend the Meeting. We appreciate your kind understanding in this matter.

Reference Documents for the General Meeting of Shareholders

Proposals and References

Proposal 1: Appropriation of Surplus

The Company proposes to appropriate surplus for the fiscal year under review as described below, in consideration of factors including future business development while maintaining a stable dividend policy and enhancing returns of profit to shareholders.

Matters regarding year-end dividend

1. Type of dividend property
   Cash
2. Allotment of dividend property to shareholders and its total amount
   45 yen per share of common stock of the Company
   The total amount of dividend in this case would be 636,295,410 yen.
3. Effective date of distribution of surplus
   March 26, 2021

Proposal 2: Election of One (1) Auditor

The term of office of Auditor Shujiro Ozono will expire at the conclusion of this Meeting. Accordingly, the election of one (1) Auditor is proposed. The consent of the Board of Auditors has been obtained with respect to this proposal.

The candidate for Auditor is as follows:

Name (Date of birth)	Career summary, positions, and significant concurrent positions		Number of the Company's shares held
Shigeo Nakashita (October 22, 1961) [New candidate]	April 1984	Joined the Company	12,801
	April 2003	Manager, Tohoku Geology Office, Geology Center, Headquarters Business Promotion Dept.	
	April 2012	General Manager, Geo-environment Div., Tokyo Head Office	
	April 2017	Deputy Branch Administrator, Chubu Office (present post)	
[Reason for nomination as candidate for Auditor] Mr. Shigeo Nakashita has served numerous prominent positions in the environmental and social sector and business establishments of the Company before becoming the Deputy Branch Administrator of the Chubu Office since April 2017. The Company proposes him as a candidate for Auditor as he is well versed in the Company's management and we can expect him to provide highly effective audits.			

Notes:
1. There are no special interests between the Auditor candidate and the Company.
2. The number of the Company's shares held by the Auditor candidate presents holdings through the employees' stock-sharing association.
3. The Company has a directors and officers liability insurance contract in effect insuring all its auditors to cover their liabilities or relevant claims arising in the course of executing their duties. Upon taking office, the candidate will be covered by the contract, which is to be renewed during his term of office.

Proposal 3: Payment of Bonuses to Directors

Considering the business performance for the fiscal year under review, the Company proposes to pay a total of 38,030,000 yen in bonuses to ten (10) Directors, excluding External Directors, among Directors in office at the end of the fiscal year.