This document has been translated from the Japanese original for the convenience of non-Japanese shareholders. In the event of any discrepancy between this translation and the Japanese original, the original shall prevail.

Securities identification code: 3085
Date of sending by postal mail: March 13, 2023
Start date of measures for electronic provision: March 7, 2023

To our shareholders:

Moritaka Sakamoto
Representative Director, President
ARCLAND SERVICE HOLDINGS CO., LTD.
4-3 Kanda-surugadai, Chiyoda-ku, Tokyo

NOTICE OF THE 30TH ORDINARY GENERAL MEETING OF SHAREHOLDERS

We are pleased to announce the 30th Ordinary General Meeting of Shareholders of ARCLAND SERVICE HOLDINGS CO., LTD. (the "Company"), which will be held as described below.

From the viewpoint of preventing the spread of the novel coronavirus disease (COVID-19), we ask that you exercise your voting rights in advance via the internet, etc. or in writing for this Ordinary General Meeting of Shareholders, and refrain from attending the meeting on site, if at all possible.

We ask shareholders to please review the Reference Documents for the General Meeting of Shareholders posted the websites stated later in this Notice and follow the instructions stated later in this Notice to exercise your voting rights no later than 5:30 p.m., Monday, March 27, 2023 (Japan Standard Time).

Meeting Details

1. **Date and time:** Tuesday, March 28, 2023 at 10:00 a.m. (Reception desk opens at 9:30 a.m.) (Japan Standard Time)
2. **Venue:** 3F Banquet Hall "RURI (East)," New Building, HOTEL GRAND HILL ICHIGAYA 4-1 Ichigaya Honmuracho, Shinjuku-ku, Tokyo

Please note that no gift will be provided for attendees at the meeting. We greatly appreciate your understanding.

3. **Purposes:**

Items to be reported:

1. Business Report and Consolidated Financial Statements for the 30th Term (from January 1, 2022 to December 31, 2022), as well as the results of audit of the Consolidated Financial Statements by the Accounting Auditor and the Audit and Supervisory Committee
2. Non-Consolidated Financial Statements for the 30th Term (from January 1, 2022 to December 31, 2022)

Items to be resolved:

Proposal 1: Appropriation of surplus
Proposal 2: Amendment to the Articles of Incorporation
Proposal 3: Election of six (6) Directors (excluding Directors who are Audit and Supervisory Committee Members)

4. Measures for providing Reference Documents for the General Meeting of Shareholders, etc. in electronic format

When convening this Ordinary General Meeting of Shareholders, the Company takes measures for providing information that constitutes the content of Reference Documents for the General Meeting of Shareholders, etc. (matters for which measures for providing information in electronic format are to be taken) in electronic format, and posts this information on the websites described below.

The Company's website:

https://www.arclandservice.co.jp/ir/news/ (in Japanese only)

TSE website (Listed Company Search):

https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show (in Japanese only)

(Access the TSE website by using the internet address shown above, enter "ARCLAND SERVICE HOLDINGS CO., LTD." in "Issue name (company name)" or the Company's securities code "3085" in "Code," and click "Search." Then, click "Basic information" and select "Documents for public inspection/PR information." Under "Filed information available for public inspection," click "Click here for access" under "[Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting].")

* If you exercise your voting rights by proxy, you may designate one other shareholder holding voting rights of the Company to attend the meeting. Please note, however, that it is necessary to submit a document proving the authority of proxy.
* Attendees are kindly requested to present the voting form enclosed together with this Notice to the receptionist on the day of the meeting.
* If revisions to the matters subject to measures for electronic provision arise, a notice of the revisions and the details of the matters before and after the revisions will be posted on the Company's aforementioned website and the TSE website.